

‘Shovel ready’ Infrastructure Projects: Project Information Form

About this Project Information Form

The Government is seeking to identify ‘shovel ready’ infrastructure projects from the Public and certain Private Infrastructure sector participants that have been impacted by COVID 19.

Ministers have advised that they wish to understand the availability, benefits, geographical spread and scale of ‘shovel ready’ projects in New Zealand. These projects will be considered in the context of any potential Government response to support the construction industry, and to provide certainty on a pipeline of projects to be commenced or re-commenced, once the COVID 19 Response Level is suitable for construction to proceed.

The Infrastructure Industry Reference Group, chaired by Mark Binns, is leading this work at the request of Ministers, and is supported by Crown Infrastructure Partners Limited (CIP).

CIP is now seeking information using this Project Information Form from relevant industry participants for projects/programmes¹ that may be suitable for potential Government support. The types of projects we have been asked to consider is outlined in Mark Binns’ letter dated 25 March 2020.

CIP has prepared Project Information Guidelines which outline the approach CIP will take in reviewing and categorising the project information it receives (Guidelines).

Please submit one form for each project that you consider meets the criteria set out in the Guidelines. If you have previously provided this information in another format and/or as part of a previous process feel free to submit it in that format and provide cross-references in this form.

Please provide this information by 5 pm on Tuesday 14 April 2020.

As an initial task the Infrastructure Industry Reference Group has been asked to prepare a report on infrastructure projects/programmes that are ready for construction and could, if the Government deemed it appropriate, be deployed as part of a stimulatory package. It should be noted that the full impact of COVID 19 on the economy will not be known for some time, and the Government’s decision to accelerate any construction-related spend will be determined by its assessment of priorities at the time. This information is being sought in good faith, but no undertaking can be made that the criteria or any other considerations will not change or that any projects coming forward from the Reference Group will be accelerated, or any of the Reference Group’s recommendations adopted. This situation we all find ourselves in is truly dynamic.

This document relates to the gathering of project information only and is not a Notice of Procurement. It does not form part of any procurement process. It does not commit the Government or CIP to take any further steps, or provide any financial or other assistance, in connection with any information in response to this document or the projects to which that information relates.

¹ We refer to “projects” throughout. This term includes programmes of work in all cases.

Section 1: Key Information [Criteria 2 and 3]

1. Project Title: Northern Animal Shelter

2. Please provide your details:

Organisation Name:	Far North District Council		
Entity Type:	Local Government		
Contact Name and Role:	David Clamp – Manager – Infrastructure project Delivery		
Email Address:	Privacy of natural persons	Telephone:	Privacy of natural persons

3. Please provide a very brief description of the infrastructure project:

Commercial Information

The new design for this facility will be built in compliance with the Animal Welfare standards and will hold up to 24 dogs, attached is the proposed design Options 1, 3 and 4 only.
The following are the minimum requirements for the dog pound facilities that must be met:

- **Access:** Council, agencies (e.g. SPCA) and members of the public will require access seven (7) days a week to the dog pound facilities. Assumption can be made that timely notice of visit will not be able to be achieved. It is also assumed that in most cases, these visits are co-ordinated, however under the Animal Welfare Act the SPCA will require unimpeded access at any time. Similarly, Council Animal management officers will also require access at any time.
- **Materials:** Kennels should be constructed of solid, non-permeable materials, preferably raised above ground level, be stable, draught-free and of sufficient size to comfortably house each dog.
- **Housing:** Dogs should not be required to sleep on concrete or metal surfaces. Where kennel and run areas are made of these materials dogs should be provided with a raised platform, shelf or other type of bed made of a softer material sleep on.
- **Roof:** Housing should be sited to provide shelter from cold, wet and windy weather, and to provide shade on hot sunny days, with the ideal area providing both shade and sun. Shade is especially important during the hottest part of the summer when artificial shade should be provided where no natural shade exists.
- **Ventilation:** Where many dogs are kept together, such as in a boarding kennels, ventilation should be controlled to manage dampness and noxious odours and to minimise the airborne spread of infectious diseases such as kennel cough.
- **Exercise Area:** An exercise facility for dogs to be regularly exercised in an area outside their immediate kennel and run area is required. This exercise area is to be fenced.
- **Puppy Quarantine Area:** To quarantine area for younger dogs/puppy that is impounded is required. This puppy quarantine area must be separate from the main dog holding area.
- **Public Viewing Area:** A separate public viewing area is required. This is to allow public to view and interact with dogs available for rehoming.
- **Utilities:** Connection to utilities, namely power, water and wastewater for the dog pound facility is required.
- **Vet Room:** A vet room area with suitable vet table, wash basin, desk and cabinet is required for a veterinarian to perform their duties as required.
- **Storage:** A specific storage areas to store dog food, dog supplies and dog pound related equipment is required.


Commercial Information
Plan for redesign withheld - Commercial Information

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This project provides a clear public benefit by

- Providing access for agencies and the public to view dogs, which aids in increasing of returning dogs to owners and re-homing opportunities for adoptable dogs
- This will be a facility that the public can use for the complete end to end process for animal management related matters. The public can make payments for impounding, registration, microchipping and have dogs returned to them at the one place.
- This enables public to interact with Animal Management Officers/Kennel attendants on site which provides for educational opportunities to dog owners on their responsibilities and animal welfare issues.
- This is a secure and safe environment for the dogs and the staff that work there. The security parameters within the build will disincentivise criminal activity.

4. This project will be located in which Territorial Authority:

Far North District Council

5. Please confirm the project sector, category and type of infrastructure:

Project Sector	✓
Accommodation	<input type="checkbox"/>
Agriculture, Horticulture and Forestry	<input type="checkbox"/>
Alcohol Availability	<input type="checkbox"/>
Bioscience and Biotechnology	<input type="checkbox"/>
Construction	<input checked="" type="checkbox"/>
Energy	<input type="checkbox"/>
Film and Television	<input type="checkbox"/>
Imports and Exports	<input type="checkbox"/>
Information communications and technology	<input type="checkbox"/>
Manufacturing and Production	<input type="checkbox"/>
Retail Trade	<input type="checkbox"/>
Tourism	<input type="checkbox"/>
Wholesale Trade	<input type="checkbox"/>
Central Government	<input type="checkbox"/>
Local Government	<input type="checkbox"/>
Other	<input type="checkbox"/>

Project Categories	✓
Three waters	<input type="checkbox"/>
Transport	<input type="checkbox"/>
Buildings and Structures	<input checked="" type="checkbox"/>
Other infrastructure	<input type="checkbox"/>

Project Type	✓
Critical infrastructure	<input type="checkbox"/>
New infrastructure	<input checked="" type="checkbox"/>
Replacement/refurbished infrastructure	<input type="checkbox"/>
Repurposed infrastructure	<input type="checkbox"/>

6. What is the total cost of the project (NZ\$M):

Budget is \$ Commercial Information plus Comm % Contingency

7. Provide a high-level breakdown of this spend (e.g. construction costs, professional fees, land, other etc.):

Breakdown of costs below were received in September 2019 . A new pricing schedule has been requested from Commercial Information but however this will not be received until after the lockdown is lifted

Option 1	\$ Commercial Information
Option 3	\$ Commercial Information
Option 4	\$ Commercial Information
Total	\$ Commercial Information

8. Briefly outline the value the project will deliver in terms of employment contribution.

Commercial Information

The construction of the Northern Shelter is expected to take Commercial Information

9. Briefly describe how the project is currently/ intended to be funded:

The funding is to be funded by approved CAPEX in the 20/21 financial year

10. Has this project previously applied for funding with any part of Government? Yes: No:

- If Yes, please describe which part of government (i.e. PGF, NZTA FAR etc.), the outcome of the discussions and who such discussions were with (what Ministry and official).

Section 2: Construction Readiness [Criteria 1]

11. Please briefly explain the status of the project including confirmation that the project will fall into one of the three categories of readiness (see 12 below).

Plans are currently being redesigned to fit within budgets, the original plans went out to Tender via GETS in May 2019 and one tender only was received this tender was evaluated by the tender evaluation team on 5th June 2019.

The tender price was not within Councils approved budget therefore a decision was made to downsize the facility, the redesign is currently underway and due back to Council this week, discussion has been carried out with original tenderer who is willing to carry out the construction work however are unable to commence re-pricing work until lockdown is lifted, they are also committed to other construction works Commercial Information following the lifting of lockdown, availability of building materials could also potentially be an issue.

12. Confirm which of the following categories the project best falls into.

Status	✓	Further commentary (briefly set out barriers to commencement)
A. Projects which currently are (or were) in the construction phase but have been put on hold due to COVID 19 and are likely not to progress, or to progress at a much slower rate or scale/scope, if not supported post COVID 19	<input type="checkbox"/>	<i>[Insert your relevant commentary here]</i>
B. Projects which have a high expectation of commencing the construction phase within the next six months (by 31 October 2020), but are unlikely to do so due to COVID 19	<input checked="" type="checkbox"/>	This is all dependent on when the isolation period is lifted and construction work is back to normal, there may be a backlog of pre committed construction work
C. Projects which could have been expected to commence the construction phase within the next 12 months (by 30 May 2021), but are unlikely to do so due to COVID 19	<input type="checkbox"/>	<i>[Insert your relevant commentary here]</i>

13. Confirm the status of key milestones

Status		✓	Expected Date
Procurement	<i>Suitable tender complete</i>	✓	5/06/2019
	<i>Tender evaluation in progress</i>	<input type="checkbox"/>	
	<i>Request for Tender in the Market</i>	<input type="checkbox"/>	
	<i>About to put out a Request for Tender to the market</i>	<input type="checkbox"/>	
Detailed Design	<i>Detailed Design Complete</i>	<input type="checkbox"/>	
	<i>Detailed Design Underway</i>	✓	Currently
	<i>Detailed Design to commence</i>	<input type="checkbox"/>	
Designations/Consents	<i>Approved</i>	<input type="checkbox"/>	
	<i>Lodged</i>	<input type="checkbox"/>	
	<i>In preparation</i>	✓	
Land Acquired	<i>Yes</i>	✓	
	<i>Being negotiated under PWA (please indicate stage below)</i>	<input type="checkbox"/>	
	<i>Has not commenced</i>	<input type="checkbox"/>	
Business Case or Investment Case	<i>Approved</i>	✓	
	<i>Draft</i>	<input type="checkbox"/>	
	<i>Underway</i>	<input type="checkbox"/>	
	<i>None</i>	<input type="checkbox"/>	

14. Briefly outline any other comments on the key project timetable or key milestones

<ul style="list-style-type: none"> - Key barriers / risks to the project being 'shovel ready' - Expected timeframes and processes for acquiring necessary resource consents (Building Consent and Resource Consent legislative timeframes are 20 working days) - Any other additional information as required above - Expected construction completion date.] Commercial Information all dependant on lifting of lockdown, contractor and material availability

Section 3: Overall Benefits and Risks [Criteria 4]

Please advise at a high level whether a project brings real value (in an economic, social and/or environmental sense) to New Zealand as a whole or the region in which it is located in line with Treasury’s Living Standards Framework² and Sustainable Development Goals³. Please take into account, where relevant, the draft 2021 Government Policy Statement on land transport, available at <https://www.transport.govt.nz/multi-modal/keystrategiesandplans/gpsonlandtransportfunding/gps-2021/>, and the priorities that it establishes.

15. Briefly outline the social, environmental and economic benefits of the project to the local region and New Zealand and overall value for money.

- Providing access for agencies and the public to view dogs, which aids in increasing of returning dogs to owners and re-homing opportunities for adoptable dogs
- This will be a facility that the public can use for the complete end to end process for animal management related matters. The public can make payments for impounding, registration, microchipping and have dogs returned to them at the one place.
- This enables public to interact with Animal Management Officers/Kennel attendants on site which provides for educational opportunities to dog owners on their responsibilities and animal welfare issues.
- This is a secure and safe environment for the dogs and the staff that work there. The security parameters within the build will disincentivise criminal activity.

16. What is the expected contribution to local/ national employment?

The construction company that will be used for this project is Kaitia based and locally owned. Construction materials will be sourced locally wherever possible.

17. What are the risks associated with the project? Each risk should be ranked as high, medium or low and include a short explanation as to why it was given that risk rating.

Risk	Low/ Med/ High	Further commentary on risk
A. The risk of the project not commencing within the advised timescale	High	Unknown date work will commence due to schedule of prices to be produced by contractor, contractor availability, building consent process and availability of building materials
B. The risk the project will not be completed on time, to cost or to specification	High	Due to legislative requirements and backlog of consents, availability of contractors and materials
C. Risk the project will not realise the benefits outlined above		<i>[Insert your relevant commentary here]</i>

18. Are there any other key project risks or any other information which would be useful background or context at this

² <https://treasury.govt.nz/information-and-services/nz-economy/higher-living-standards/our-living-standards-framework>

³ <https://www.mfat.govt.nz/en/peace-rights-and-security/work-with-the-un-and-other-partners/new-zealand-and-the-sustainable-development-goals-sdgs/>

stage?

[Outline any other key project risks not covered above.

Provide additional information which may be of use to us at this stage]

Section 4: Impact of COVID-19

19. Please briefly comment on the likelihood and timing of the project recommencing once the COVID 19 Response Level is suitable for construction to proceed

[For example when the Government moves away from level 4 restrictions will you be able to immediately commence/ restart the project?

What are the key conditions or barriers to commencing/ restarting the project? Please include cross reference to Q21 response (below) if Government support is required for the commencement/restart]

Once COVID19 lockdown is lifted the contractor will be able to provide an amended schedule of prices. Building Consent will be processed within legislative timeframes, builder availability will be identified Commercial Information

20. What is the best estimate of the impact (financial/social/environmental) COVID 19 has had on the project and on local industry associated with the project?

The construction of the facility was not expected to begin until 20/21 financial year.

21. Has this project already, or is likely to benefit from already announced Government led financial support for businesses (e.g. wage subsidy scheme/business finance guarantee scheme) Yes: No:

- If Yes, please describe the scheme and extent of the support you have received/expect to receive.

22. Briefly outline the top 2-3 things that the Government can do to help progress this project. Please consider both financial and non- financial levers such as lowering regulatory barriers, adjusting Government procurement practices, fast-tracking resource consent processes.

Please indicate clearly whether you consider any information you have provided in this form to be confidential. Confidential information will not be publically released, other than in anonymised form, except to the extent that any release is required by law.